

BIHARAMULO COLLEGE OF BUSINESS AND TECHNOLOGY

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KAGERA – TANZANIA

WEBSITE: www.bcbtcollege.ac.tz

Two passports
size and write your
names back of it

VETA REGISTRATION NUMBER VET/KGR/PR/2018/C/063

APPLICATION FORM

This form should be completed using Block letters and returned to the Admission office

WARNING

It should be noted that it is an offence to submit false information when applying for admission. Applicants who will be discovered to have submitted forged certificate or any other such information shall not be considered and appropriate legal action will be taken against them.

SECTION A: Personal particulars

** Please write names as they appear in your academic certificates

Surname:.....First Name.....

Middle Name:

Gender: Date of birth:Place of birth.....

Marital status: Permanent Address:

Contact Tel: Email:

Occupation:

Name and address of the person to be notified in case of emergency (Next (Kin)

Name.....Address:

Phone No:Email:.....

SECTION B: Education background

Primary school.....

Year of Graduation.....

CERTIFICATE OF SECONDARY EDUCATION (CSEE)

School.....

Year of Graduation.....

Division.....

Examination of Authority.....

S/N	SUBJECT	GRADE	REMARK
1			
2			
3			
4			
5			
6			
7			
8			
9			

SECTION C: Course applied

The College provides the following courses. Please indicate your choice below.

- ❖ Certificate in Information and communication Technology (ICT)
- ❖ Certificate in Secretarial and Computer Applications

Indicate the Course choice of your preference

Your choice.....

FEE STRUCTURE

S/N	PROGRAM	PROGRAM DURATION	TUITION FEE PER YEAR	INSTALLMENTS	
				SEMESTER I	SEMESTER II
1	CERTIFICATE	1 YEAR	600,000	300,000	300,000

OTHER EXPENSES	
Cautious Money	20,000
Identity Card	10,000
Tshirt	20,000
Assessment and Examination Fee	50,000
Stationery	20,000
Student Organization	10,000
Application form	10,000
Registration fee (VETA)	20,000
VETA Quality Assurance Fees	20,000

HOSTEL		
Period	Semester I	Semester II
Hostel Fee	157,500	157,500

GRADUATION	
Fee	100,000

APPLICATION FORM ATTACHMENTS

The following particulars must be attached with your applications (if application is to be considered)

1. One well filled application form
2. Two colored passport size
3. One copy of O' level certificate

SECTION F: Other Regulations

- i) This form is invalid if application fee is not paid for Tshs. 10,000/=
- ii) You are required to pay Tsh. **20,000/= VETA** non-refundable Registration fee.

Note: Application form and Registration form will be paid to account name **BIHARAMULO COLLEGE OF BUSINESS AND TECHNOLOGY** with account Number **0152430871400 CRDB BANK** and submit their respective Pay in slips to the Institute **BURSAR/ACCOUNTANT**.

SECTION G: Student Declaration

I declare that all information given above and enclosed documents are true and genuine to the best of my knowledge and I accept to pay the entire course costs as stipulated in the form.

Signed today by:

Name(Student).....Signature.....Date.....

Witnessed by:

Name (Employer/Sponsor/Parent).....

Address.....Tel. No.....

Signature.....Stamp.....Date.....

FOR OFFICIAL USE ONLY

Students registration number.....
Ream Paper provided (Registrar Signature).....
Date.....
Fee paid (Finance/Bursar Approved Signature).....
Date.....
Registration approved (Academic/Registrar Signature).....
Date.....
Information Confirmations (Principal Signature).....Date.....
.....

GENERAL INSTRUCTIONS

1. All students are supposed to deposit their tuition fees and Other Expenses before the date of opening to the Institute to account name **BIHARAMULO COLLEGE OF BUSINESS AND TECHNOLOGY** with account Number **0152430871400 CRDB BANK** and submit their respective Pay in slips to the Institute **BURSAR/ ACCOUNTANT** right after arrival at the Institute.
3. During registration all students shall be required to produce their original academic certificates or transcripts for verification purposes.